

ABERDEEN CITY COUNCIL

COMMITTEE	Operational Delivery Committee
DATE	29 May 2018
REPORT TITLE	Carers Strategy
REPORT NUMBER	OPE/18/022
DIRECTOR	Rob Polkinghorne
CHIEF OFFICER	Bernadette Oxley
REPORT AUTHOR	David Bliss
TERMS OF REFERENCE	1

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to seek approval of the Aberdeen City Carer's Strategy – 'A Life Alongside Caring' which is attached as an Appendix and to provide an overview of next steps in relation to the strategy's implementation subject to that approval.
- 1.2 The strategy has already been approved by the IJB at its meeting on 27 March 2018¹. However, given the duty that the Carers (Scotland) Act 2016 places councils under, and that the strategy is a joint one covering both adult and young carers, it is being submitted to the Operational Delivery Committee for final approval.

2. RECOMMENDATION(S)

- 2.1 It is recommended that Committee:
- (i) approves the final draft of the Aberdeen City Carers Strategy.
 - (ii) approves the next steps in relation to the launch and implementation of the Aberdeen City Carers Strategy.
 - (iii) instructs Officers to bring back further detail to the Strategic Commissioning Committee in September 2018 of the resolution of the funding prioritisation and allocation process of the grant funding and

¹: Although the Carers Act was implemented on 1 April 2018 there was no requirement to have the local strategy published ahead of that date. The publication of the draft strategy in advance was sufficient.

proposals for the commissioning of additional services for young carers when confirmed.

- (iv) instructs Officers to bring back to a future meeting of this Committee in early 2019, an update on the implementation of the Strategy and the subsequent development of services for Young Carers.

3. BACKGROUND / MAIN ISSUES

- 3.1 On 1 April 2018, the Carers (Scotland) Act 2016 came into effect. It extends and enhances the rights of Carers in Scotland to help improve their health and well-being so that they may continue to care, if they so wish, and have a life alongside caring.
- 3.2 The Carers (Scotland) Act 2016 places a duty on local authorities and health boards to prepare and publish a local Carers Strategy, covering both adults and young carers.
- 3.3 The draft strategy was considered at the IJB meeting on 12 December 2017 and at Education & Children's Services Committee on 25 January 2018 where approval was given to undertake public consultation.
- 3.4 The subsequent consultation ran for 6 weeks. Specifically, consultation was organised with approx. 250 young people attending both primary and secondary education. This involved conversations with young people who identified themselves as young carers as well as through discussions with whole class groups. These sessions were invaluable in giving an insight into young carers' lives and their views, as well as the responses of their peers to their caring role.
- 3.5 The consultation with young people helped us to understand what young carers and their peers thought about their caring role. This showed a range of conflicting emotions: from depression, worry and loneliness; to feelings of happiness and pride that they can support a loved one. They also told us what might stop a young carer seeking support, which included bullying and lack of peer understanding; lack of teacher understanding; not knowing where or who to seek support from; or being taken away from their parents, or their parents may be placed in a home.
- 3.6 In terms of the support that they would want, young people frequently said that they would recognise their Named Person as a point of contact, or their Pupil Support Assistant (PSA), extended family, social work or ChildLine. The sort of help that they would want included: better communication between their guidance and teaching staff; support with their homework; a quiet space within school; someone to talk to, such as a Befriender; or a holiday with their family.
- 3.7 Most of the responses received to the overall consultation related to the format and presentation rather than to the content. As a consequence, a Foreword has been added and some of the introductory chapters were merged and streamlined. The section on consultation and engagement was augmented particularly in relation to the consultation undertaken with children and young people.

- 3.8 The final draft strategy also contains an Action Plan following confirmation of the funding available from the government to implement the Carers (Scotland) Act 2016. This has now been set at £725,000 in financial year 2018/19 to fund the implementation of the Carer's Strategy for both young and adult carers, although this does incorporate the Carer Information Strategy (CIS) funding, which was previously allocated to Health Boards. However, it is in addition to the current funding that the partnership provides to the commissioned service for adult carers.
- 3.9 The precise allocation of this funding for new or additional services is yet to be agreed, particularly as precise levels of demand going forward with the implementation of the Carers (Scotland) Act 2016 are hard to predict. For example, whilst relatively small numbers of carers are currently known, potentially much larger numbers of unpaid carers who do not identify as such may come forward seeking support once more people become aware of the Act and its provisions.
- 3.10 As the additional funding was received by the local authority but has been paid over to the IJB, a funding adjustment will be made from the IJB back to the Council to cover the development of services for young carers. The proposed spend of this money will be by the development of a Service Specification using the same approach as that used for the recent re-commissioning of services externally funded through Children's Social Work. Approval for this approach will be sought from the Strategic Commissioning Committee in September 2018 once the budget is confirmed and the specification is developed. The remaining funds will be held centrally within the IJB budget and business cases will be developed and submitted for the allocation of funding to the May meeting of the IJB.
- 3.11 From a young carer's perspective the Action Plan accompanying the Strategy will include three key stages:
- Think Young Carers** – including piloting the Young Carers Toolkit with schools and other services; introducing the Young Carers Statement; providing training for staff to develop their awareness and recognition of the role of young carers.
- Support Young Carers** – developing information and advice; creating opportunities for support groups and short breaks; involving young carers in the commissioning of new services.
- Make a difference for Young Carers** – reviewing use of Young Carers Statements; updating consultation; promoting greater awareness amongst the wider community.
- 3.12 Operational processes and procedures have been revised to facilitate the launch of both the Carers (Scotland) Act 2016 and the strategy, including arrangements for emergency and future planning for carers; particular cognizance for those caring for the terminally ill; and increased involvement of carers in the hospital discharge process. The information and advice available for carers is being reviewed and updated and staff training and awareness sessions are planned from April 2018. In addition, work is ongoing to enable us to meet the new requirements for data submission for the annual Carers Census.

- 3.13 The Carers (Scotland) Act 2016 also requires that a Short Breaks Services Statement (SBSS) is published before the end of the year. A national SBSS Think Tank has been set up, of which the IJB Lead Strategy and Performance Manager is a member, and work is on-going to develop a best practice template for all local authority and partnership areas to use. It is proposed that the SBSS for Aberdeen will be submitted to the October meeting of the IJB for approval.

Proposed Next Steps

- 3.14 There are events planned nationally to launch the new legislation. Considering the approval process and timescale noted above it is intended to formally launch Aberdeen City's Carers Strategy during Carers Week which is 11 - 17 June 2018.
- 3.15 Overall progress on the implementation of the Carers Strategy will continue to be driven by the multi-agency Carers Strategy Implementation Group, which in turn will be monitored by the Clinical and Care Governance Committee of the IJB. A similar multi-agency Young Carers Development Group will also continue to oversee the development and commissioning of additional services for young carers, which will be managed within the Children's Social Work commissioning arrangements

4. FINANCIAL IMPLICATIONS

- 4.1 £725,000 is being made available in financial year 2018/19. This incorporates the Carer Information Strategy (CIS) funding, which has previously been allocated to NHS Boards and is in addition to the current funding that the partnership provides to the commissioned service for Carer Support.

5. LEGAL IMPLICATIONS

- 5.1 Aberdeen City Council and NHS Grampian have approved amendments to the Integration Scheme to allow the duties under the Carers (Scotland) 2016 Act to be formally delegated to the IJB. The revised Scheme was approved by Scottish Ministers in April 2018.

6. MANAGEMENT OF RISK

	Risk	Low (L), Medium (M), High (H)	Mitigation
Financial	The allocation of the funds available to support implementation of the	L	Work is on-going between those involved in the Act's implementation to ensure a

	Carers (Scotland) Act 2016 is to be agreed.		fair allocation between Adults and Young Carers services.
Legal	There are none.	L	
Employee	Staff within Integrated Children & Family Services are not aware of their responsibilities in relation to Young Carers.	L	The development and launch of the Young Carers Toolkit will improve awareness and develop skills amongst staff who are likely to have contact with Young Carers.
Customer	Young Carers will not receive the assessment and support that they are entitled to.	L	The launch of the Toolkit and the development of a new service for Young Carers, supported by the Carers Act Implementation Grant, will increase opportunities for Young Carers to be appropriately supported.
Environment	There are none.	L	
Technology	There are none.	L	
Reputational	There is a risk that the Council and the IJB and the services that they provide, or commission fail to meet performance standards or outcomes as set by regulatory bodies.	L	The Carers Strategy – <i>A Life Alongside Caring</i> ensures that the Council and the IJB will meet their legislative duties under the Carers (Scotland) Act 2016.

7. OUTCOMES

Local Outcome Improvement Plan Themes	
	Impact of Report
Prosperous Economy	The impact of caring upon those who carry out this role will be reduced thus enabling them to fulfil their education or employment aspirations within the city's economy.
Prosperous People	Opportunities for improved outcomes for children and families within the city, affected by the impact of caring will be maximised, by the availability of increased levels of recognition and support.

Prosperous Place	The implementation of the single Carers Strategy covering young and adult carers gives all carers equal recognition.
Enabling Technology	The development of digital solutions to increase information and advice will enable carers to be better informed about the support that they are able to receive.

Design Principles of Target Operating Model	
	Impact of Report
Customer Service Design	The Young Carers Toolkit will enable staff to understand their roles and responsibilities in relation to this vulnerable group of customers and will support them to deliver high quality council services in response.
Organisational Design	The Carers (Scotland) Act 2016 Implementation Group represents staff and thus services, from across a range of agencies, but in particular from the Council and the IJB.
Governance	There is none.
Workforce	The Carers (Scotland) 2016 Act and the Aberdeen City Carers Strategy bring a number of new and different obligations for staff. Dedicated resource is available to ensure that both the Carers (Scotland) Act 2016 and the strategy are implemented. Appropriate information and training will be given to all staff along with revised tools and processes.
Process Design	There is none.
Technology	There is none.
Partnerships and Alliances	The Carers (Scotland) Act 2016 Implementation Group represents staff and thus services, from across a range of agencies, including the Council and the IJB.

8. IMPACT ASSESSMENTS

Assessment	Outcome
Equality & Human Rights	An Equalities & Human Rights Impact Assessment was completed in respect of the submission of the Carers

Impact Assessment	Strategy to the IJB and this confirmed no adverse impact.
Privacy Impact Assessment	Not required.
Children's Rights Impact Assessment/Duty of Due Regard	Not required.

9. BACKGROUND PAPERS

9.1 There are none.

10. APPENDICES (if applicable)

10.1 Appendix One: Carer's Strategy Final Draft for Approval.

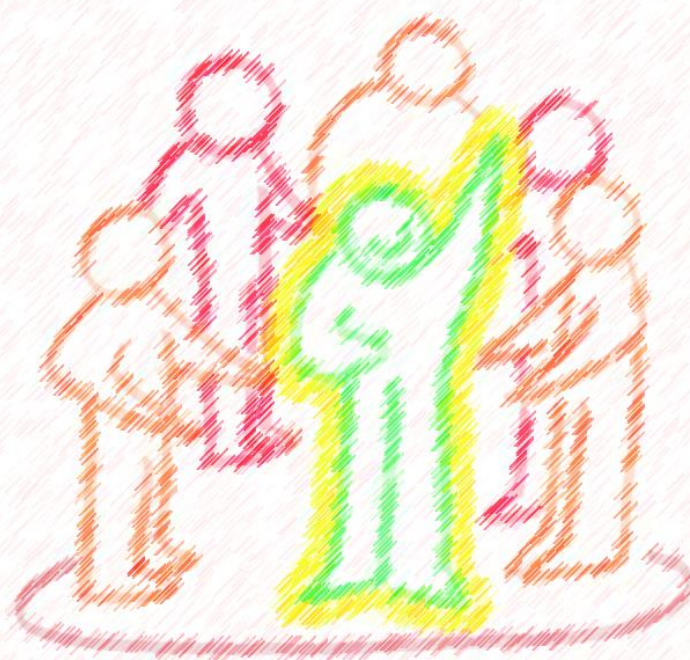
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Aberdeen City Carers Strategy (2018 – 2021)



A Life Alongside Caring

This document is also available in large print, other formats and other languages, on request.

Please contact the Aberdeen City Health & Social Care Partnership on 01224 625729

For help with language / interpreting and other formats of communication support, please contact 01224 522856/522047

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Foreword

We welcome the publication of the Aberdeen City Carer's Strategy. The strategy recognises the significant contribution that unpaid carers make to the health and wellbeing of the citizens of Aberdeen and the value that we as Aberdeen City Health and Social Care Partnership and Integrated Children's Services Partnership place on the role that unpaid carers have.

The publication of this strategy is our response to the implementation of the Carers (Scotland) Act 2016 on 1st April 2018. The Act extends and enhances the rights of unpaid carers. Our strategy seeks to take into account those areas of a carers life that may be impacted by their caring role and identify the provision of a variety of support in order that they can continue in that role should they wish to do so. Our aim is that they are enabled to have a life alongside caring.

It is our ambition is that the role of unpaid carers is recognised, that their views are heard and used in designing and delivering services, not only for themselves but for those that they care for. We know that undertaking a caring role can often be a demanding and complex task and we hope that this strategy offers opportunities to lighten the load.

We acknowledge the demographic and financial challenges that we face and we recognise that unpaid carers are key to the sustainability of the health and social care system. Whilst funding is limited we will ensure we target what funding we have the areas that need it most.

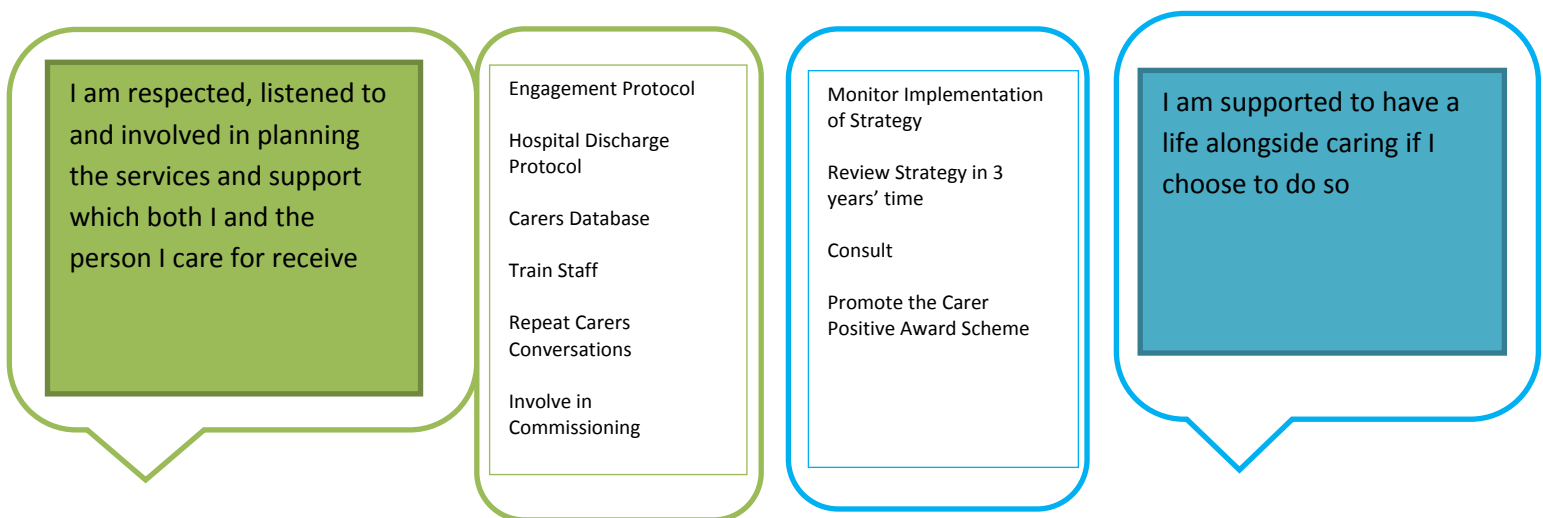
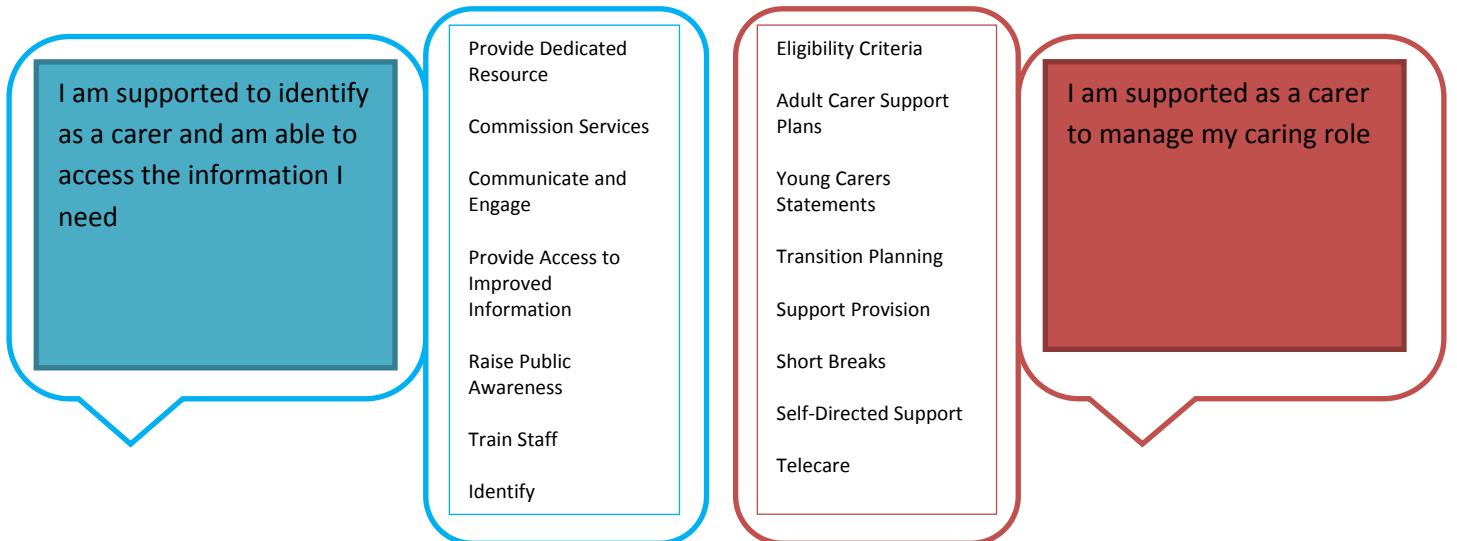
We are committed to ensuring that young carers are seen as children and young people first and foremost and that any caring responsibilities that they undertake are appropriate and have regard to their age and maturity.

Chair,
Aberdeen City Health and Social Care Partnership Integration Joint Board

Chair,
Aberdeen City Integrated Children's Services Partnership

Carers Strategy at a glance

What we want carers in Aberdeen City to be able to say as a result of this strategy and what we plan to do:



How can this strategy help carers?

Area of Life	Issues	How this strategy might help?
Health & Wellbeing	<ul style="list-style-type: none"> • Mental health (stress, worry, depression) • Sleep & energy levels • Physical health 	<ul style="list-style-type: none"> • Respite/Short Break • Additional services for the cared-for person • Support groups and activities for carers • Information and advice
Relationships	<ul style="list-style-type: none"> • Strained relationships 	<ul style="list-style-type: none"> • Counselling • Respite/Short Break • Additional services for the cared-for person
Finance	<ul style="list-style-type: none"> • Reduced income • Additional costs • Debt or money worries 	<ul style="list-style-type: none"> • Support to maintain employment • Access to benefits such as Carers Allowance • Help with heating/travel costs
Life Balance	<ul style="list-style-type: none"> • Reduced ability to socialise • Feeling too tired/stressed 	<ul style="list-style-type: none"> • Respite/Short Break • Additional services for the cared-for person
Future Planning	<ul style="list-style-type: none"> • Careers advice • Training opportunities • Socialisation 	<ul style="list-style-type: none"> • Support groups and activities for carers • Information and advice
Employment & Training	<ul style="list-style-type: none"> • Unable to work • Reduced hours • Restricted opportunity 	<ul style="list-style-type: none"> • Additional help with care • Support from employers: flexibility and understanding
Living Environment	<ul style="list-style-type: none"> • Adaptations • Location 	<ul style="list-style-type: none"> • Information and advice • Link to relevant services to support
Education	<ul style="list-style-type: none"> • Access to education • Restrictions on positive destinations • Ability to engage with education 	<ul style="list-style-type: none"> • Information on opportunities available • Young carers supported in schools, colleges and universities • Additional help with care to enable participation in education

Background

On 1st April 2018 the Carers (Scotland) Act 2016 comes into effect. The Act aims to give adult and young carers new rights, whilst bringing together all the rights carers currently have, under one piece of legislation. The Act places a duty on local authorities and health boards to prepare a local Carers Strategy. Aberdeen's strategy encompasses all ages and relates equally to young carers as it does to adult carers. The strategy sets out how the Aberdeen City Health and Social Care Partnership (ACH&SCP) and the Integrated Children's Services Partnership (ICSP) intend to deliver the requirements of the Act particularly in relation to:

- identifying both adult and young carers
- understanding the care that they provide and their support needs
- providing comprehensive and easily accessible information on the type of support available as well as how and where to get it.

Importantly, the Act brings changes to how carers can access support through 'Adult Carer Support Plans' and 'Young Carers Statements'. Under previous legislation, a carer had to provide 'regular and substantial' care in order to access a support plan. This has been removed and all carers will be entitled to one, if they want one. Additionally, the new Act requires a focus on assessing the needs of the carer separately from the needs of the cared-for individual.

The Act also brings a range of new duties and powers:

Adult Carer Support Plans & Young Carers Statements	Adult Carer Support Plans will replace carers' assessments and consider a range of areas that impact on a carer. Young Carer statements must also be produced.
Eligibility Criteria	Eligibility criteria for access to social care services for carers must be published. However, not all support offered to carers will be subject to the criteria.
Carer Involvement	Carers must be involved in both the development of carers services and in the hospital discharge processes for the people they care for.
Local Carers Strategies	Local Carers' strategies, such as this one, must be produced and reviewed within a set period.
Information and Advice	An information and advice service must be provided for relevant carers, with information and advice about rights, advocacy, health and wellbeing (amongst others)
Short Breaks Statements	To prepare and publish a statement on short breaks available in Scotland for carers and cared for persons.

Governance

One of the priorities of ACH&SCP's Strategic Plan is to: ***“Value and support those who are unpaid carers to become equal partners in the planning and delivery of services, to look after their own health and to have a quality of life outside the caring role if so desired.”***

The AH&SCP is committed to delivering on the nine National Health and Wellbeing Outcomes. Outcome six is: ***“People who provide unpaid care are supported to reduce the potential impact of their caring role on their own health and wellbeing.”***

ACH&SCP's commitment is that the significant role of unpaid carers will be recognised, that their views will be included, that their health and wellbeing will be nurtured and the impact of their caring role on their everyday lives reduced.

The ICSP is committed to ensuring that young carers are seen as children and young people first and foremost and that any caring responsibilities that they undertake are appropriate and have regard to their age and maturity.

Development

The development of this strategy was co-ordinated by a Steering Group with representatives from ACH&SCP, the ICSP, third and independent sectors, and the two IJB carer representatives. It was informed by the output from various workshops, a Carers Conversation programme, a dedicated consultation with children and young people in schools and the work of various sub groups of the Steering Group including a Young Carer's Development Group looking at the different requirements of the legislation.

Approval and Delivery

Following consultation with relevant stakeholders, the strategy was approved by the Integration Joint Board (IJB) on 27th March 2018, the Integrated Children's Services Board (ICSB) on 24th April 2018, and Aberdeen City Council on 22nd May 2018. It will be published on the AH&SCP and the ICSP websites and will be reviewed and refreshed in three years' time. An Action Plan has been developed which details what we will do to deliver on the strategy. The Action Plan can be found at the end of this document. The delivery of the strategy will be driven and monitored by a Carer's Strategy Implementation Group (CSIG) which will have a similar membership to the Steering Group mentioned previously in that it will again include representatives from the AH&SCP, the ICSP, third and independent sectors, and the two IJB carer representatives. The IJB, ICSB and Aberdeen City Council will oversee the delivery via annual progress reports provided by CSIG.

Vision, Principles and Values

We recognise that our services across health, social care, education, third and independent sectors need to better support children, young people and adults in a caring role including, in some areas, improving practices and culture. Without carers' vital contribution the health and social care 'system' could not survive.

The focus of Aberdeen City Health and Social Care Partnership is on support in localities, rather than institutional care; increased personalisation of services and choices; and working to improve the outcomes for carers. In addition the partnership is seeking to tackle health inequality and developing a stronger preventative emphasis to its activities and interventions.

The Integrated Children's Services Partnership focuses its work through outcome groups based on the SHANARRI indicators. Each of these looks to ensure that services are developed to meet the needs of all children and young people including young carers.

Vision

Our vision is that organisations communities and citizens work together to ensure that carers in Aberdeen are fully valued, respected and supported and that their vital contribution is recognised.

Principles

Equal Partners in Care (EPiC) is a joint project between NHS Education Scotland (NES) and the Scottish Social Services Council (SSSC) aimed at achieving better outcomes for all involved in the caring relationship. The project has a set of core principles which were developed in consultation with a wide range of stakeholders and are based on key outcomes. These are very relevant to this strategy and as such we have adopted these as the best practice we will work to.

The 'Equal Partners in Care' (EPIC) Principles are:

1. Carers are identified.
2. Carers are supported and empowered to manage their caring role.
3. Carers are enabled to have a life outside of caring.
4. Carers are fully engaged in the planning and shaping of services.
5. Carers are free from disadvantage or discrimination relating to their role.
6. Carers are recognised and valued as equal partners in care.

Values

Values are a set of accepted standards. Our values for this strategy are noted below. These underpin everything we do from communicating with carers, to designing services, to planning for and providing support.

V A L U E S	<ul style="list-style-type: none">• Equality of Access• High Quality• Collaboration• Integration• Localisation
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S T R A T E G Y	<ul style="list-style-type: none">• Identify all those with a caring role in Aberdeen City (even those who may not see themselves as carers). (EPiC 1 & 6)• Meaningfully engage on an ongoing basis with carers. (EPiC 2)• Support carers to maintain their health and wellbeing. (EPiC 3 & 5)• Increase the profile of carers and the recognition of their unique contribution. (EPiC 4 & 6)• Further develop our staff to increase carer support. (EPiC 2)
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Equality, Diversity and Human Rights

The principles of equality, diversity and human rights are the basic rights for all carers. Carers reflect the diversity of Scotland's population. We will work to ensure that carers are aware of their rights under this legislation and that no carer is disadvantaged due to age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity, race; religion or belief; or sex or sexual orientation, in line with the Equality Act 2010.

All children and young people have an established set of rights and principles based on the United Nations Convention on the Rights of the Child. These say that nobody should treat a child or young person unfairly and that when adults make a decision about a child or young person it is what's best for the child or young person that should be the most important thing to consider. The child or young person must have their say too.

As an adult or young carer, being aware of their rights and those of the person they care for can help both get fair access to things that most people take for granted.

Consultation and Engagement

In line with the National Standards for Community Engagement that were put in place following the implementation of the Community Empowerment (Scotland) Act 2015 we sought the views of carer and other relevant stakeholders across Aberdeen to inform the development of the Carers Strategy and the Action Plan.

The Carers Strategy Steering Group included representatives from ACH&SCP, the ICSP, the third sector, the independent sector and the two carer representatives who are appointed to the Integration Joint Board.

In addition, we spoke to many carers throughout the city through a programme of 'Carers Conversations'. This programme had a number of parts including:

- a large-scale event for Carer Organisations
- a large-scale public 'drop-in' event for carers
- survey consultation including the City Voice survey and a 'Carers Conversation' questionnaire developed by the group
- formal and informal carer's conversations achieved through attending carers meetings, one to one conversations and group conversations.
- consultation sessions with children and young people in both primary and secondary schools.

It is estimated that approximately 1000 carers, young carers and other interested parties were able to provide their views. These consultation and engagement activities were valuable sources of information and it is intended that similar events will be repeated throughout the lifespan of this strategy to test how we are doing with its implementation as well as providing an opportunity to revise the content of the strategy if necessary.

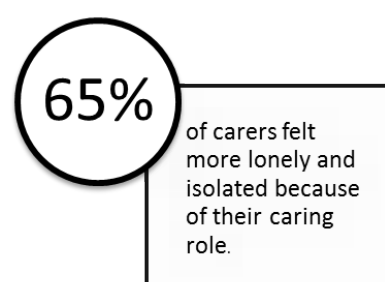
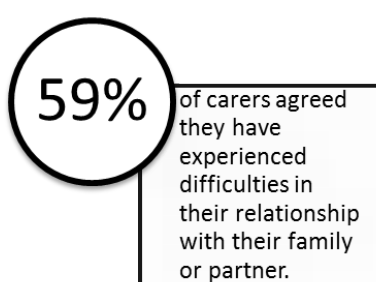
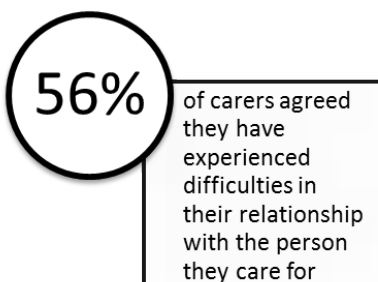
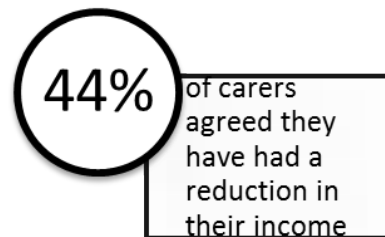
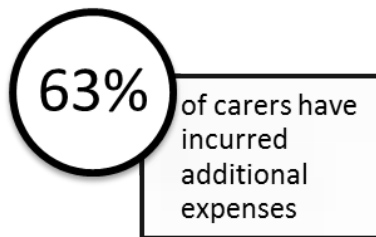
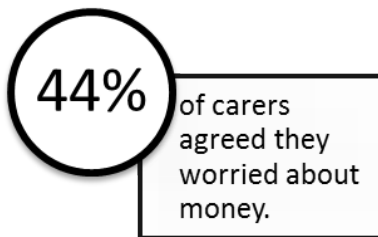
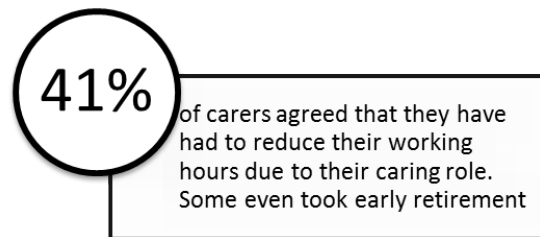
What the consultation told us in relation to adult carers:

In general, adult carers feel that they do not have access to any formal support. Only 20% identified that they had a Carer's Assessment. Those who had had one had mixed opinions on the impact that it had. Many identified that it had a positive effect saying that it helped to feel that someone had listened to them and that they were seen as an individual in their own right as well as providing information and help for them to access support such as Attendance Allowance. Others felt that it had been a waste of time, a paper exercise that did not improve their situation.

Adult carers did cite support groups and various activities that they were able to participate in within their community such as a "Knit and Knatter" Group or a fortnightly "Dementia Café".

The strongest theme that emerged when adult carers were asked to describe any forms of support that they received, was that of support that they received from friends and family, whether this was sharing the caring role; allowing for “me time”; or simply being there to listen to the carer’s concerns and frustrations. The majority stated that they got no support whatsoever, and that they felt they were on their own.

The two things that adult carers said would have the most impact upon their caring role were the provision of regular and appropriate respite, and the cared-for person themselves receiving adequate services in their own right. They also said they wanted recognition for the work that they do; peer support from other carers; support to maintain employment and help to access benefits and help with heating and travel costs.



Adult Carer's Stories

My husband was diagnosed with Alzheimer's and vascular dementia over 18 months ago following over a year of noticing changes.

He thinks he is still capable of most things but can no longer work the microwave which he has been using for years. The intruder alarm is now also a problem and other everyday things. It seems that number order is a problem along with his memory for names and places.

For me it is extremely difficult to leave him because of these things and the fact that he wants to be with me all the time. Also, recently we have entered the realms of delusion and I fear for what might happen if he was alone or out. These experiences really frighten me.

When this came into our lives I was already extremely exhausted with caring for my elderly mother and family with health problems. On top of these I am now feeling grief as bits of my husband – of 53 years – character which made me love him are fading as he changes. I love him deeply and the changes hurt. I am depressed and frightened for the future as I do not know how I will cope without help. He can do many things including driving and does not believe he has any problem whereas I am losing such a lot of my life. And not just the luxuries! I stopped having coffees with a couple of friends as he didn't want me to go. I have forgotten what it is like to look around a shop. Now, I badly need new underwear!! I REALLY need quiet time and I cannot get it.

We have a small group of friends and as he doesn't feel there is anything wrong I can hardly ask them to amuse him. He would wonder what was going on. It all sounds and feels so bad, but when the moments come when he lets me help with tasks like tablets or injections or trusts my word on his doubts or delusions it is wonderful."

“I was at school when my father had his first heart attack. I remember being very unsure as to what was really happening. Going to school and not knowing how to express how I felt and how to handle the instability of the future. It was equally difficult as my mum was upset. I had never witnessed my mum upset before. In many ways I felt I had to lie to my mum and play down what was happening so she wouldn't worry so much. This led her to believing that I wasn't as concerned about my father as I should be.

As an adult I am better equipped to deal with these emotions and circumstances.

My daily routine consists of going to work full time. During my break at work I will call my father and see how he is. I tend to see my father about 4 times a week. I am extremely active in my community and attend various meetings. I have learned to juggle my time to fit caring for my father, working and attending meetings. There's always a constant worry if you hear the telephone ring and it's late at night or an unknown number as your first thought is that something is wrong with dad. I have very little time to attend social activities with friends as dad comes first. If I do attend anything I try and bring him along too.

I like him enjoying an evening even if it's only for an hour or so. Positively it's enabled me to be more understanding of the struggles that people go through and it's made me a more caring and non-judgmental person. Even though I have had to juggle time and put my caring role first there are many positive sides to caring. It can provide you with a whole host of knowledge and in fairness I've never met a better chess player than my dad! Caring is not an easy job. You will be tired, stressed, worried, unsure, and anxious at times too but there is help at hand. If you feel this way you need to tell someone so support can be provided.”

What the consultation told us in relation to young carers:

Children and young people reported that conflicting emotions were linked to the caring role. As well as the feelings of worry and loneliness that might be expected there were also feelings of happiness and pride at being able to support a loved one.

Children and Young people identified concerns about bullying and a lack of understanding from both their peers and their teachers as barriers to young carers seeking support. There were also concerns around knowing where and who to seek support from and concerns that they may be taken away from their parents or that their parents may be placed in residential care.

The consultation identified that some of the support that would be most valued by young carers included:

- ❖ better communication between guidance and teaching staff
- ❖ support for doing their homework or extra support for their studies
- ❖ having a quiet space within the school environment
- ❖ having someone to talk to or a befriender
- ❖ having a holiday with the family
- ❖ having a plan for some time off from the caring role
- ❖ pet therapy

Young Carer's Story

Cara's mum has a long history of poor mental health. Cara (14) is increasingly taking the role of a young carer due to mum's poor health both physically and emotionally. She can present as mature but it can be a pseudo-maturity as she will often revert to being "young" when mum's mental health is good. She has had several house and school moves and has fallen behind with education due to this.

Cara is socially isolated and is increasingly using social media. Mum has a lack of awareness of internet safety and there is concerns regarding inappropriate TV programmes on Netflix.

This is what Cara says: -

'Being a young carer is like role reversal – parenting a parent. I have to remind my mum to take her medication or to eat breakfast. It is a stressful complicated life. I want to go out with my friends but I can't because I am too worried about something happening at home.

One day my French teacher was very cross at me after I had been up all night with my mum and I found it hard to concentrate in class. I usually love French but all I wanted to do was go home and check up on my mum. It was the longest day. All I did was worry about my mum. I stopped going to French class after that.'

What the consultation with other relevant stakeholders told us:

We also spoke to staff and a number of partner organisations and providers of care who come into contact with carers on a regular basis and were able to give us their views on the caring situation. Some of the key things they told us were:

- ❖ The strategy will allow providers to look where we can align and build in resource and support for carers.
- ❖ Carers need support when their loved one is transitioning to residential care and this should be put in place as early as possible.
- ❖ Carers need help to understand the care that is on offer in a residential setting and be supported to positively negotiate any role they wish to play in that.
- ❖ We're dealing with the same people in Housing and Community Learning and Development. By working together we can complement the support each other provides.
- ❖ Could "Making Every Opportunity Count" be used to help carers identify with the caring role?
- ❖ Hospital admission and discharge needs to be planned with carers in mind.
- ❖ Employers need to be educated in relation to carers and the impact of the caring role.
- ❖ Could support networks for employed carers be established in workplaces?
- ❖ Carers need support to plan and prepare for the end of life of the cared-for person.

So what does this all mean?

The outcome of the consultation and engagement with carer and other relevant stakeholders informed and influenced the development of this strategy. It helped design our vision and values and confirmed that the EPiC principles were valid and relevant. It shaped the 4 statements of achievement that we want carers in Aberdeen City to be able to say as a result of this strategy:

- 1. I am supported to identify as a carer and am able to access the information I need**
- 2. I am supported as a carer to manage my caring role**
- 3. I am respected, listened to and involved in planning the services and support which both I and the person I care for receives**
- 4. I am supported to have a life alongside caring if I choose to do so**

The information we gathered during the consultation and engagement was used to identify the commitments we needed to make in this strategy and the actions we needed to take to deliver on these. Our commitments and actions are detailed in later chapters.

Carers in Aberdeen City

Definition

The Carers (Scotland) Act 2016 defines a carer as: -

“an individual who provides or intends to provide care for another individual (the “cared-for person”)”

A “Young Carer” is someone who is under the age of 18, or over 18 but still at school.

An “Adult Carer” is someone who is 18 years old or over and not a Young Carer.

Who are carers?

A carer can come from all walks of life; be any age, including young children; employed, in education or neither; and have other responsibilities in terms of family to look after. The lives of children and young people within a family environment who are not the direct care-giver can nonetheless be significantly impacted by the caring situation.

A carer can provide care for a few hours a week or 24/7. The care they provide can be light touch or intensive. Some carers have to care for more than one person, which presents unique challenges. They may have had a caring role their whole life or it may be for only a short time.

The “cared-for person” can often be a family member, friend or neighbour. They can also be young or old and have a range of care needs from support within the home, to help with getting out and about, to end of life care. Some cared-for people may have multiple care needs.

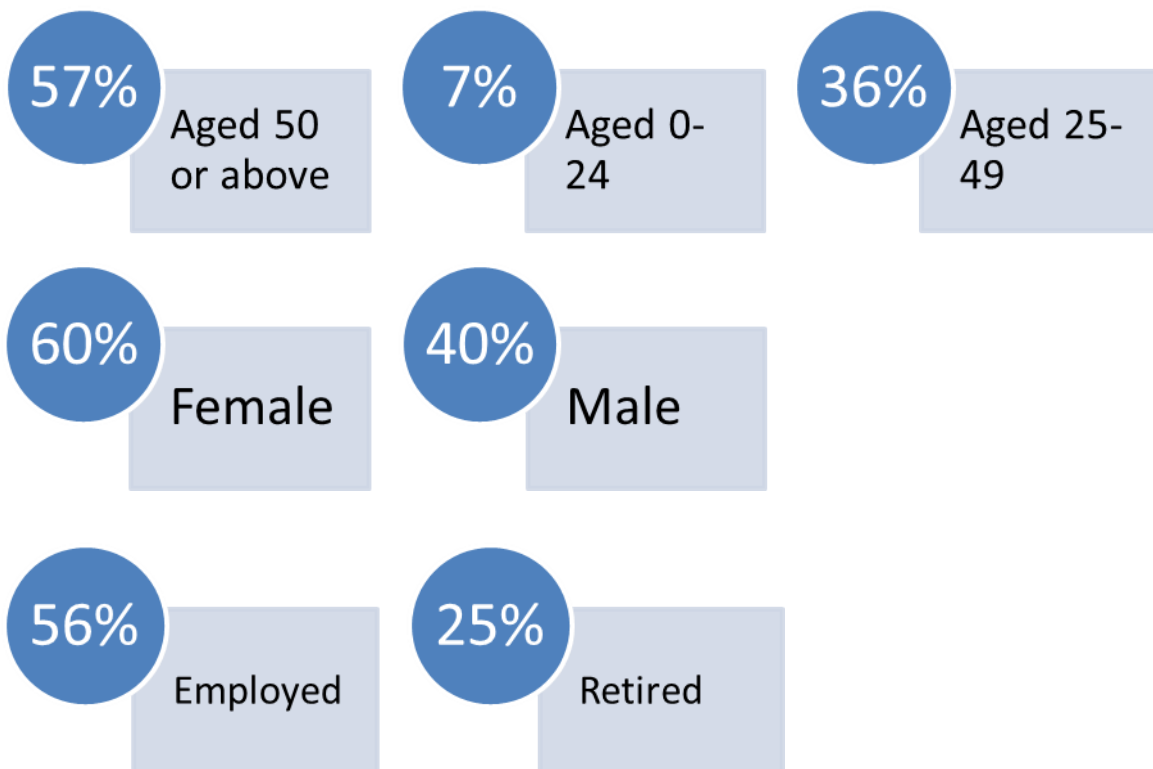
Many people providing care do not see themselves as a ‘carer’. They are first and foremost a husband, wife, son, daughter, or friend, who is undertaking acts of kindness, perhaps sometimes seen as duty, for their loved one.

There are, however, some communities of carers we know very little about, most notably: refugees, asylum seekers, Gypsy Travellers and carers who themselves have disabilities, including learning disabilities.

For the purposes of the legislation and this strategy though, all of these people are defined as “carers”. The term carer used throughout this strategy refers to those in an unpaid caring role.

As the types of carer are varied, the approaches we take to support them must also be diverse and nuanced. A one size fits all is not going to work.

Carer Profile Aberdeen City



51% of carers provide 35+ hours of care per week. For many this is a 24/7 role.

32% of carers felt involved and listened to, when determining the support that the person they care for receives.

The number of carers in Aberdeen

It's difficult to estimate the numbers of adult carers for a number of reasons including:

Caring activities can often be seen as just a part of the relationship and the term 'carer' can seem alien to people.

Caring often starts at a low intensity so can go unnoticed.

Accepting the identity of carer means acknowledging the other person needs care, which can be difficult.

There may be a general lack of awareness of the role of a carer

Accurately identifying the number of young carers is even more challenging. Many young people will not identify themselves as a young carer for a number of reasons.

- They do not realise that they are a carer or that their life is different to their peers.
- They don't want to be any different from their peers.
- They believe that the school will show no interest in their family circumstances.
- They want to keep their identity at school separate from their caring role.
- It's not the sort of thing they feel can be discussed with friends.
- There has been no opportunity to share their story.
- They are worried about bullying.
- They worry that the family will be split up and taken into care.
- They want to keep it a secret and/or are embarrassed.
- They see no reason or positive outcome as a result of telling their story.

It is our responsibility to educate not only professionals to assist in the identification of adult and young carers but also to inform them and in terms of young carers the people who support them, of their right to identify themselves as a carer if they so wish and what this would mean for them.

The Scottish Health Survey (SHeS) estimates that there are 759,000 adult carers and 29,000 young carers (under the age of 16) in Scotland.

These individuals are critical to health and social care in Scotland, as the estimated value of the care provided is huge and nearly the equivalent of the entire NHS Scotland budget²:

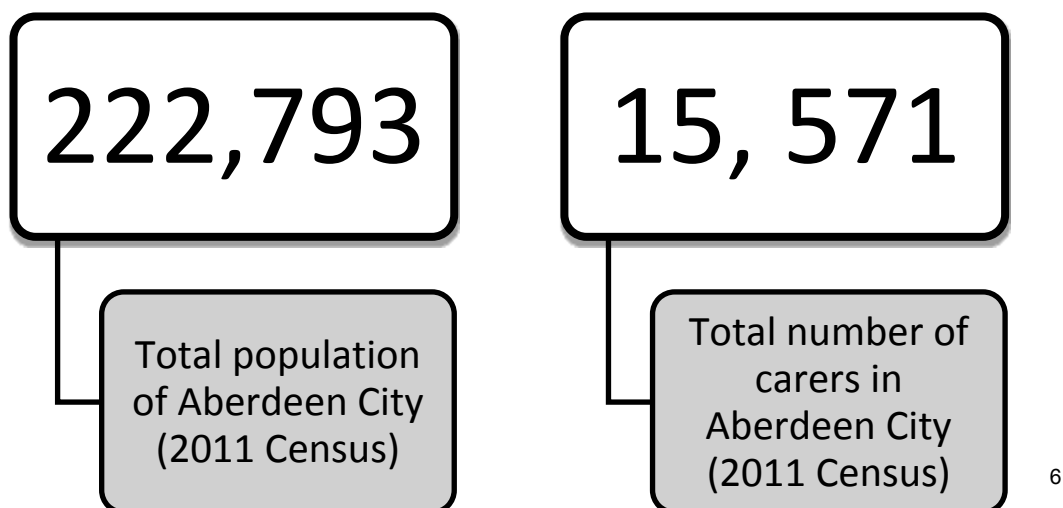
² <http://www.audit-scotland.gov.uk/reports/e-hubs/transforming-health-and-social-care-in-scotland>



It is difficult to come to an accurate figure for how many carers there are in Aberdeen. We can provide many different answers looking at different sources to estimate how many carers are known:

Adult Carers with a Carers Assessment	542 carers³
Adult Carers registered with Social Care databases	801 Carers. ⁴
Adult Carers known to the commissioned Carers' Support service	1200 Carers ⁵

However, if we consider the 2011 census data, we get a much larger answer:



³ Unpaid carers with a carers assessment recorded on Aberdeen City's CareFirst system as of July 2016.

⁴ People recorded on Aberdeen City's Care First system with role of unpaid carer as of July 2016.

⁵ Carers on the VSA Carers' Database as of September 2016.

⁶ Scotland Census Results & Data <http://www.scotlandscensus.gov.uk/census-results>

Furthermore, according to the report Scotland's Carers (2015)⁷, the Scotland Census 2011 may be a poor reflection of the number of carers in Scotland.

Whilst the census identified that 10% of Scotland's population are carers, the Scottish Health Survey (SHeS) estimates this figure at 17% of the adult population.

The main difference between the two surveys appears to be those carers who only care a few hours a week. Generally, the SHeS is thought to provide the best estimate.

This means we could have up to **37,874** carers in Aberdeen City, approximately **1,300** of which could be young carers aged between 0 and 14.

There is a bit of a gap between the maximum number of carers we know about (1200) and the maximum potential number of carers (37,874). We have a huge challenge on our hands to close that gap. We will attempt to do this by:

- Raising awareness generally about the caring role
- Training staff to recognise carers
- Improving our communication to consider how this reaches carers
- Implementing the "Think Young Carer" approach
- Investigate the creation of a Carers Database
- Maximise the opportunity for identification of and engagement with carers at any and all events the partnership and its partners hold
- Promote the role of the IJB carer representatives and explore ways to improve carer access to them
- Promote the Carer Positive Award Scheme

⁷ Scotland's Carers (2015) Report <http://www.gov.scot/Resource/0047/00473691.pdf>

The impact of the caring role

The National Carer Organisations (NCO) has produced a Best Practice Framework for Local Eligibility Criteria for Unpaid Carers. In it they have identified seven areas of a carer's life which may be impacted by their caring role. Aberdeen City Health and Social Care Partnership is using the framework to help determine their Eligibility Criteria for adult carers as, by considering each of the areas of impact, we can ensure we have a comprehensive assessment of a carer's needs and begin to identify appropriate support to help minimise any potential adverse impact of the caring role. Each of the seven areas may not be impacted upon for all carers and not every carer will be impacted upon to the same degree, but the areas are relevant for consideration for all carers both young carers and adult carers and in all circumstances.

At the beginning of 2016, Aberdeen City Health and Social Care Partnership undertook a 'Carers Conversation' programme. What carers told us in that could all be linked to the seven areas identified by the NCO and some of what they told us is reflected in the narrative against each of the areas below:

Health & Wellbeing – This is perhaps the most obvious area where the impact of the caring role is seen. The impact could be on mental or physical health or well-being and could range from feeling a bit worried about things to depression; from a general feeling of tiredness to serious joint and/or muscle damage; or from perhaps having to assist with lifting and moving the cared-for person.

Relationships – Caring for a loved one can often be upsetting particularly if the person is physically deteriorating or their personality is changing. This can affect the carer's emotions and in some cases their experience can be similar to grief or feeling bereaved. Relationships with family and friends can become strained.

Finance – The caring role can affect the carer's ability to work which in turn can affect their finances. The act of caring can incur additional expenses with the cost of transport and/or parking whilst attending medical appointments. Having to buy specialist equipment or products, replacing clothing, turning up the heating or doing more laundry all bring added expense. If the cared-for person was the main earner and their condition has meant that they have had to give up work this affects the overall household income. Some carers told us that they had taken out a loan or fallen behind with bill payments as a direct result of their caring responsibilities.

Life Balance – Dedicating time to caring can mean that the carer often cannot find time to socialise or even just have some "me time" to do things that they want to do for themselves. Often they put the needs of the cared-for person first and don't have the time or the energy to fully consider their own needs leading to these being neglected.

Future Planning – In some situations it can be difficult for the carer to make any plans whether they are short, medium or long term. This can be in any area of their life from their career, their education and development, or even their social life. Even a simple invitation to a night out at the weekend may be impossible to accept. For some, future planning may include ensuring care will continue for the cared-for person should the time come when the carer is no longer around to do it themselves.

Employment and Training - Caring can affect the carer's ability to work and access to training opportunities. It can also impact on their choice as to what type of employment they do or training they undertake, where they work and how many hours they do. They may be forced to delay starting work or training at all, have to give up work or a course, take early retirement, or reduce their working hours as a result of their caring role. They may not be able to focus on career development, or apply for promoted posts and may be restricted to particular jobs in certain areas that allow them to continue to provide care. Carers told us that not all employers understand the caring role or are flexible enough to accommodate it.

Living Environment – In some cases a carer may have to adapt their home to accommodate the needs of the cared-for person. This fundamentally changes their own living experience. Other carers do not live with the person that they care for but their living environment can still be impacted upon. Some carers told us that they are considering moving house to make their caring role easier.

Particular Impact on Young Carers

In addition to the principles noted above, the assessment of the impact of caring upon a young person needs to consider the SHANARRI indicators. For example, caring responsibilities may impact negatively upon a young carer's participation in education and their educational attainment, especially if professionals in school are unaware of the situation within which they live.

Support currently available for carers

This section of the strategy details what support is currently available for carer in Aberdeen.

- Within Aberdeen City Health and Social Care Partnership there is provision within the Care Management Standards and National Eligibility Criteria for a consideration of the risks and priorities relating to carers. As with the criteria for any social care service, risks must be substantial or critical to be eligible for support. Eligibility Criteria for carers will be developed specifically in line with the requirement of the Carer (Scotland) Act 2016. The Carers Assessment and Support documentation and process is being reviewed in consultation with carer representatives and a new form will be designed and made available to support the development of Adult Carer Support Plans.
- Aberdeen City Health and Social Care Partnership commission a third sector provider to provide a Carers Support Service for adult carers over 18. The current contract with them runs until September 2019 although there is likely to be a variation required initially to reflect the new legislation. There are five elements to the service :
 - Information, advice and signposting
 - Support and wellbeing
 - Awareness and training to support the caring role
 - Carer consultation
 - Priority Discharge
 - Adult Carer Support Plans (including Emergency and Future Planning)
- The Integrated Children's Services Partnership also has guidance on Eligibility Criteria for children and young people. The Eligibility Criteria Matrix for Children in Need in Aberdeen has three levels from children who are vulnerable with low priority needs through to children and families in crisis needing urgent intervention. Young Carers whose caring responsibilities are adversely affecting their development are at Level 2 on this current matrix – "children with moderate priority needs requiring targeted intervention". Again the guidance will be reviewed to meet the needs of the Carers (Scotland) Act 2016 and a process for the identification of young carers and the development of Young Carers Statements devised.
- Aberdeen City Council currently commissions a third sector provider to support young carers who already meet eligibility criteria for children's social work.

- There are many more other informal supports for carers available. These range from third party providers who, although not directly commissioned to deliver carer support will do this at the same time as they are delivering services to the cared-for person. The support carers need can often come in the form of existing services such as the Citizen's Advice Bureau, Housing, Energy, Benefits or Financial Advice teams, Mental and Physical Health Services etc. Friends, family, neighbours and existing social and faith groups can also be a source of valuable support for carers. In many cases the support required for the carer is to put them in touch with these groups, help them make the connection and encourage them to make full use of what is available.

Our strategic intentions in relation to carers

We have our vision for carers and we have agreed values and principles. We have identified the statements we would wish carers in Aberdeen to be able to make which would demonstrate that we have achieved our vision. We have the feedback from our consultation and engagement with carers, with staff and other relevant stakeholders. We have a profile of the carers in Aberdeen and a sense of the scale of the number of carers we have yet to identify. We have an understanding of the impact that the caring role can have and we know the support that is currently available to carers. All of this information has led us to develop a number of strategic intentions in relation to carers to enable more carers to identify as such; to enhance and improve the support available to carers; to reduce the impact of the caring role; and to involve carers more in the design and delivery of services both for carers and for the people they care for. In Aberdeen we want to ensure that we get it right for all adult and young carers.

The following paragraphs provide a high level overview of our strategic intentions grouped under each of the statements of achievement. The Action Plan in the next section contains more detail on how and when we will deliver. Successful delivery of the Action Plan will be driven and managed by a Carer's Strategy Implementation Group (CSIG) consisting of senior officers of ACH&SCP and the ICSP, as well as independent and third sector partners and the IJB carers' representatives.

The financial challenges we face are acknowledged and whilst funding is limited we will aim to target what funding we have to those carers and services that need it most. We will maximise opportunities for access to existing support and services available within the partnership, the Council, partner organisations and in the carer's family network and the wider community.

Statement 1: I am supported to identify as a carer and am able to access the information I need

ACH&SCP values carers and the support that they provide to cared-for people. As a measure of that value the partnership intend to ensure that a **dedicated resource** is aligned to support carers. We will provide a dedicated officer with lead responsibility for service user and carer involvement in Aberdeen City.

The current Carer's Support service for adult carers is commissioned from a third sector provider. The current contract ends in September 2019. Prior to this date we will review the existing contract and **enhance the arrangements** through a formal variation to meet the requirements of the Carers (Scotland) Act 2016. When the contract is due for renewal the specification will take account of the new requirements, learning from the first 18 months of the Act's implementation.

Recognising that carers come from all areas of our wider population, we will seek to **engage** with them in a variety of ways that is appropriate to their needs, but is also familiar to them. For example, we will utilise social media such as Facebook and Twitter. All communication and engagement will take account of any particular needs of carers in relation to the nine protected characteristics as described by the Equality Act 2010.

A dedicated **Information and Advice** sub group will be convened, reporting to the Carers Strategy Implementation Group and it will develop and manage the information available to all carers ensuring that it is continuously updated and improved. The dedicated Information and Advice service for carers which is already commissioned may need review and further development in future. A Communication and Engagement Plan will be developed by the sub-group. The type of information made available to carers will be:

- Information on their rights, including those set out in the Carer's Charter
- Income maximisation
- Education and training
- Information on the role of the Named Person in supporting young carers under the age of 18
- Advocacy/Brokerage
- Health and wellbeing
- Bereavement support
- Emergency care planning
- Future care planning

It is clear that we need to increase the **identification** of young carers in Aberdeen. It is our responsibility to educate not only professionals to assist in this but also to inform young carers and people who support them of their right to identify themselves if they so wish and what this would mean for them. We will ensure that we sensitively identify young carers within schools via awareness raising, training and continuous professional development building on the principles of GIRFEC.

A series of **awareness raising events** will be run to help people understand the role of adult and young carers and the challenges that they face and we will maximise every opportunity at other events and in other strategies, policies and guidance to raise the profile of carers and enable people across Aberdeen City to identify as a carer if that is what they wish to do. This will include supporting people to end their caring role if that is what they wish to do.

Statement 2: I am supported as a carer to manage my caring role

Both the ACH&SCP and the ICSP already have Eligibility Criteria for access to social care services which make reference to carers. Carers are a valued element of the broader health and social care workforce however with limited funding available eligibility criteria will need to be set for access for funded support. The ACH&SCP will prepare and publish **eligibility criteria specifically for carers**. This will make it clear who is eligible to be supported and what criteria will be used for determining that eligibility. The eligibility criteria will also make it clear what support and advice is available for anyone who does not meet the criteria for formal, funded support. In preparing the eligibility criteria we will involve and consult with carers. The criteria will be reviewed every three years in line with the Carer's Strategy.

The ICSP will review the existing eligibility criteria for the level of service that a young carer can access based on their needs. These criteria will be incorporated within the GIRFEC model of tiered intervention and the Eligibility Criteria Matrix for Children in Need in Aberdeen.

All young carers will have a right to access a minimum level of advice and information. We will develop a tiered approach to service delivery ranging from the pro-active and comprehensive availability of information and advice for young carers with low level needs; through support from a commissioned service for those with moderate needs and requiring early help such as support via a short break; to support from a specialist and individualised service to promote the young person's resilience, for those with high level needs.

Similarly, both the ACH&SCP and the ICSP already have an assessment process which identifies outcomes and needs for social care services and also what support will be provided to meet those needs.

ACH&SCP will review the template and the processes used for these assessments in order that they meet the needs of adult carers under the new legislation and are able to inform the **Adult Carer Support Plans (ACSP)**. In particular we will ensure that **emergency** arrangements and **future planning** are areas that are covered in these plans in order that carers can successfully plan for periods of transition or crisis. We will give consideration to those caring for the **terminally ill** ensuring that they plan for their life after caring, including young carers who may be left without a parent or other significant adult in their lives. We will use NHS Grampian's Palliative and Supportive Care Plan template for this purpose. The responsibility for the methodology of care and support planning will remain with ACH&SCP.

We will develop **Young Carer's Statements (YCS)** to provide a framework for the identification of individual needs and personal outcomes, based on the SHANARRI indicators, for supporting young carers who have been identified either by a

professional or by themselves. A YCS is separate from other forms of assessment that a young person may be entitled to, such as a Child's Plan or Co-ordinated Support Plan (CSP). This is to address some of the barriers that have previously been acknowledged that prevent young carers being identified. Careful consideration will however be given as to how a YCS sits alongside these other forms of assessment.

A YCS will include the nature and extent of care provided, or to be provided, as well as the impact of caring upon the young carer's wellbeing and day-to-day life. It will also include information about whether a young carer has in place arrangements for emergency care planning (sometimes referred to as contingency planning), future care planning, anticipatory care planning and advanced care planning (for when the cared-for person is receiving end of life care). A YCS will also show if support should be provided in the form of a break from caring.

We will ensure that we have clear procedures about who will complete a YCS, how it will be completed and by when. We will look at the role of the Named Person, school nurses and any commissioned services to ensure that the most appropriate person undertakes the assessment.

Young carers will be provided with information about what to expect when they request, or accept the offer of a YCS. All Statements will be reviewed within a given time frame, particularly if the health of the young carer or the cared-for person deteriorates, or if the cared-for person is being discharged from hospital.

A key stage for young carers is the point at which they **transition** from being a young carer to an adult carer. This age group is often characterised by life transitions such as the transition to college, university and work; living away from home; wanting to reduce the caring role; or not wanting to be a carer at all. These may impact upon and change the caring role and/or the need for support. This should be reflected in the YCS. When a young carer transitions to being an adult carer, the YCS will still be considered relevant until an Adult Carer Support Plan has been provided. We will not wait until the young carer reaches 18 to start this process.

In response to what carers told us that they wanted, we will seek to maximise the opportunities for carers to access support groups and activities. As required by the legislation, we will prepare and publish a '**Short Breaks Services Statement**' by 31st December 2018. The statement will cover both traditional and bespoke commissioned respite services and endeavour to provide more innovative and flexible arrangements. A 'Short Break' will be further defined as a short break away from the caring role. Short Breaks will be based on assessed needs and will be outcome focused. Our aim is that Short Breaks will be planned, reliable, and positively anticipated by carers and the cared-for person. We also recognise that young carers may need to combine their caring role with other family activities, responsibilities, education and employment.

Recognising the Social Care (***Self-directed Support***) (Scotland) Act 2013 and the fact that carers are entitled to have choice and control over how their support is delivered we will ensure that, as part of the process to prepare the Adult Carer Support Plans and Young Carer Statements, that the four options are explained and offered to all carers who are eligible. In addition, we will ensure that the use of **Telecare** options is explored to further assist with the caring role.

Statement 3: I am respected, listened to and involved in planning the services and support which both I and the person I care for receive

Engaging with service users and carers is vital in ensuring that services and support which are delivered are high quality and appropriate. We will develop a ***Service User and Carer Engagement protocol*** that will ensure that service users and carers are involved in planning services and support for both carers and cared-for people. The protocol will include specific sections on hospital discharge and commissioned services.

In terms of ***hospital discharge*** we will review patient admission documentation to ensure that it prompts consideration of and engagement with carers at an early stage, building on our person-centred approach. Using funding from the Scottish Government we ran a pilot on hospital discharge using a care assurance tool and the learning from that has informed our future approach.

The Carers (Scotland) Act 2016 brings a number of new and different obligations for staff and we will ensure that they are ***trained*** appropriately to understand these responsibilities and also in the use of the Service User and Carer Engagement protocol.

It is essential that we know who our carers are in Aberdeen City. We will develop and maintain a ***database*** of all known carers which will be used for communicating and engaging with them. The database will be developed and maintained in full alignment with relevant Data Protection legislation, based entirely on an informed and explicit willingness of carers to be included in this.

The ***Carers Conversation Programme*** used to develop this strategy was very successful and well-received. We plan to repeat that on a regular basis as a means of monitoring the impact the implementation of the strategy is having and of understanding how carers are feeling and whether anything has changed that we need to take account of.

There are two ***carer representatives on the IJB*** and we commit to provide ongoing support to them to ensure that their voice is heard appropriately. The carers'

representatives will change over time and we will develop recruitment and selection protocols to inform and support future appointments. We will also develop a reference group of carers with different caring experience to support the two IJB carer representatives and examine ways in which we can improve the accessibility to and communication with them.

We aim to involve young carers in every step of the implementation of the new strategy from the development of the YCS to what is needed from a young carers' service. We need to take into consideration young carers' willingness to take part and ensure that any involvement meets their needs as well as ours. As such different approaches will be taken from group activities to one-to-one consultations where appropriate.

Statement 4: I am supported to have a life alongside caring, if I choose to do so

All of our strategic intentions are about ensuring that carers are supported to have a life alongside caring if they choose to do so. We will **monitor** the implementation of the strategy and **report** on this regularly and appropriately to ensure that it is having the desired effect on reducing the impact of caring upon the health and wellbeing of carers.

In addition, we will seek to promote the **Carers Positive Award Scheme** in Aberdeen City to signify the importance that we place on the value of the caring role.

We will **review** the strategy after 3 years.

Action Plan

I am supported to identify as a carer and am able to access the information I need

1.1 Provide a dedicated resource for carers within wider ACH&SCP

What will we do?	When will we have done it by?	How will we know it is working?	Who will be responsible?
Establish a Planning and Development Officer (Carers) post.	December 2017	Worker in post with sole focus on carer development/support.	Lead Strategy and Performance Manager (ACHSCP)
Enhance commissioned Carer Support service for Adult Carers to take account of the new legislation.	November 2017	Commissioned services adapted to account for new legislation and described accordingly.	Lead Strategy and Performance Manager (ACHSCP)
Review commissioned service arrangements for Adult Carers, out with existing, and prepare for contract renewals as appropriate, taking cognisance of requirements of the new legislation.	March 2019	Contract renewals are appropriate agreed in line with new legislation and described accordingly.	Lead Strategy and Performance Manager (ACHSCP)

1.2 Increase meaningful engagement with carers across Aberdeen City.

What will we do?	When will we have done it by?	How will we know it is working?	Who will be responsible?
Engage with all carers using social media via carer specific websites e.g. Facebook, Twitter and other platforms.	March 2019	Increase number of followers, number of hits and number of likes on social media and relevant websites.	Carers Strategy Implementation Group Commissioned Service

1.3 Continuously improve the information provided to Aberdeen citizens relating to carers

What will we do?	When will we have done it by?	How will we know it is working?	Who will be responsible?
Create an Information and Advice sub-group to the Carer Strategy Implementation Group to develop and manage communication with carers.	March 2018	Sub-group is established and contributing towards carer communication	Carers Strategy Implementation Group
Develop and publish a Communication and Engagement Plan.	September 2018	Communication and Engagement plan is published and actioned.	Information and Advice Sub-Group

1.4 Create opportunities for more people across Aberdeen City to identify as a carer.

What will we do?	When will we have done it	How will we know it is working?	Who will be responsible?
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	by?		
Deliver awareness raising events throughout the City both carer specific events and participation in other events.	Ongoing	Number of citizens attending events. Evaluation of events (such as benefits of attending).	Carers Strategy Implementation Group
Pilot the 'Think Young Carer' Toolkit within the St Machar ASG and following evaluation introduce across all schools within Aberdeen. Improve awareness of Young Carers and the issues that they face through training and CPD for multi-agency staff across ASG Partnerships, building on the principles of GIRFEC.	Ongoing	Increased number of Young Carers recorded on SEEMiS. Number of staff participating in awareness raising training. Availability of 'Think Young Carer' Toolkit across all services.	Integrated Children's Services Young Carers Development Group
Deliver briefings and training to relevant staff across the Aberdeen City Health and Social Care Partnership.	Ongoing	Briefings circulated, training delivered and number of participants.	Lead Strategy and Performance Manager (ACH&SCP)

I am supported, as a carer, to manage my caring role.

2.1 Ensure all identified carers have comprehensive Adult Carers Support Plans or Young Carers Statements.

What will we do?	When will we have done it by?	How will we know it is working?	Who will be responsible?
<p>Prepare and publish Eligibility Criteria for Adult Carers.</p> <p>Enhance the Integrated Children's Services Operational Guidance 2016 to make clear the eligibility criteria for Young Carers.</p>	June 2018	Eligibility criteria is published and being utilised.	<p>Lead Strategy and Performance Manager (AH&SCP)</p> <p>Young Carers Development Group</p>
<p>Review Eligibility Criteria for Adult Carers after three years.</p> <p>Review the eligibility criteria for Young Carers Integrated Children's Services Operational Guidance 2016 to make clear.</p>	June 2021	Revised Eligibility Criteria approved, published and utilised	<p>Lead Strategy and Performance Manager (AH&SCP)</p> <p>Young Carers Development Group</p>
<p>Revise templates and procedures for Adult Carer Support Plans, Anticipatory Care Planning and Patient Admission/Discharge. The former to include sections for Emergency Arrangements and Future Planning.</p> <p>Develop Young Carer's Statement template in parallel with Child's Plan to include additional sections for Emergency Arrangements and Future Planning.</p>	June 2018	Templates revised and in use.	<p>Lead Strategy and Performance Manager (AH&SCP)</p> <p>Young Carers Development Group</p>
<p>Review use of Adult Carer Support Plans and Young Carer's Statements.</p>	June 2019	<p>Increase number of completed Adult Carer Support Plans and Young Carer Statements.</p> <p>Annual audit of the value of the completed plans with the individual carers.</p>	<p>Adult Social Care; Integrated Children's Services (ACC)</p> <p>Commissioned Service</p>
<p>Develop a pathway and protocol for transition planning from Young to Adult Carer, including response to and provision for 16 & 17 year old Young Carers.</p>	December 2018	Transitions pathway and protocol developed and utilised	<p>Lead Strategy and Performance Manager (AH&SCP)</p> <p>Multi-agency Group for 16/17 year olds</p>

2.2 Maximise the opportunities for relevant support that carers want.

What will we do?	When will we have done it by?	How will we know it is working?	Who will be responsible?
Maximise opportunities for carers to access support groups and activities.	March 2020	Feedback from carers	Carers Strategy Information Group
Prepare and publish a short breaks statement.	December 2018	Statement published and in use.	Lead Strategy and Performance Manager (ACH&SCP)
Increase the numbers of carers being offered the 4 options under Self-Directed Support.	Ongoing	SDS Statistical Report.	Lead Social Work Manager (ACH&SCP)
Increased use of Telecare options to support carers (and reduce transport costs).	March 2020	Increased number of telecare packages in place.	Lead Social Work Manager (ACH&SCP)

3. I am listened to and involved in planning the services and support which the person I care for receives.

3.1 Ensure carers are involved in planning the specific services and support the person they care for receives

What will we do?	When will we have done it by?	How will we know it is working?	Who will be responsible?
Development of Carer and Service User Engagement protocol for planning services, including awareness and recognition of the role of Young Carers.	March 2019	Protocol developed and in use.	Carers Strategy Implementation Group
Develop specific guidance in relation to carer involvement in the hospital discharge process, including awareness and recognition of the role of Young Carers.	March 2019	Guidance developed and in use.	Carers Strategy Implementation Group
Revision of practitioner training to include requirements of new legislation and Engagement Protocol including awareness and recognition of the role of Young Carers.	September 2019	Practitioner training revised to include requirements and described accordingly.	Carers Strategy Implementation Group

3.2 Ensure carers are listened to and consulted in the availability and design of services for them

What will we do?	When will we have done it by?	How will we know it is working?	Who will be responsible?
Develop database of carers in Aberdeen City. Ensure that SEEMiS is used to accurately record Young Carers within Aberdeen City.	March 2019	Database created. Increased number of Young Carers recorded on SEEMiS.	Information and Advice Sub-Group Integrated Children's Services
Hold bi-annual 'Carers Conversation' events. Develop Young Carers feedback loops within each ASG following successful pilot within St Machar ASG.	Ongoing	Events are held and evaluated (including number of attendees and feedback on events) Feedback from Young Carers evaluated and used to develop and review support available to them.	Carers Strategy Implementation Group Young Carers Development Group
Carers to be involved in future commissioning of Carer Support Services and other ACHSCP services and are recognised as a specific consultation group. Young Carers involved in the commissioning of additional specialist services to support the current universal and targeted provision.	June 2019	Carers identified and engaged in services through commissioning work planning.	Lead Strategy and Performance Manager (ACH&SCP) Young Carers Development Group
Provide on-going support as required to the carer representatives to the IJB in consultation with them as to	March 2019	Feedback from carers representatives	Carer Strategy Implementation

<p>their specific needs.</p> <p>Develop recruitment/selection protocols for future IJB representative appointments.</p> <p>Develop a reference group made up of carers with different experiences of caring to support the IJB carer representatives and improve access to and communication with them.</p>		<p>Protocols developed and in use</p> <p>Reference group in place Communication arrangements in place</p>	<p>Group</p>
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4. I am supported to have a life alongside caring, if I choose to do so.

4.1 Monitor implementation of strategy and the affect it is having on reducing the impact of caring on the health and wellbeing of carers.

What will we do?	When will we have done it by?	How will we know it is working?	Who will be responsible?
Monitor the implementation of the Carers Strategy and report regularly on progress.	Ongoing	Monitoring of delivery of action plan through CSIG meeting minutes Annual reports delivered to IJB, Children's board and ACC	Carer's Strategy Implementation Group
Review strategy after 3 years	March 2021	Strategy revised, approved, published and implemented	Carer's Strategy Implementation Group
Undertake regular consultation with Carers to check that they are supported and readjust activity if required.	Bi-annually	Consultation results	Carer's Strategy Implementation Group
Promotion of the Carer Positive Award Scheme within Aberdeen City Health and Social Care Partnership in order that they are seen by carers and staff as 'carer positive' and also promote this across wider businesses and organisations in Aberdeen City.	December 2019	'Number of businesses and organisations participating in the scheme and achieving awards	Lead Strategy and Performance Manager (AH&SCP)